NEWS LETTER

NEW JERSEY DEPARTMENT OF TRANSPORTATION

1035 Parkway Avenue Trenton, New Jersey 08625

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FIVE $UGGESTION AWARD$ GIVEN

Five Department of Transportation employees have been given checks as part of the Suggestion Awards program according to a recent Civil Service announcement.

Those cited to receive awards were Patricia B. Immordino, Statistical Clerk in Training; Helen Rhodes in the Bureau of Electrical Operations; Fulton H. Bonner, Jr., a Maintenance Division Foreman; Highway Inspector Joseph L. Gasper in the Construction Division and Attilio Pesaniello, Maintenance Division Asst. Foreman.

Mrs. Immordino received $80 for her suggestion to replace one type of testing device with another which would save testing time. Mrs. Rhodes' revision of a standard form letter resulted in a $50 check. Forty dollars was awarded to Mr. Bonner who devised a hose and clamp coupler protector.

Mr. Pensaniello and Mr. Gasper each were awarded $20 for their suggestions, a drum cradle rocker and a Scavenger cleaner safety chain respectively.

MAINTENANCE TRAINING

Foremen James Mears and Leonard Wood have been temporarily assigned to the Maintenance Bureau to prepare training programs.

Mr. Wood (Heavy Equipment Repair Foreman in Fernwood) is in the process of updating the Winter Maintenance Training Program. He will also prepare programs such as Winter Equipment Maintenance and Winter Maintenance Refresher course. Mr. Mears (Road Maintenance Foremen at Somerville) is preparing a training program on Pavement Maintenance.

It is expected that these programs will be ready for presentation to the field forces this fall.

SERVICE AWARDS PRESENTED

Four Maintenance and Equipment Division employees, with a combined total of 110 years, have been presented service awards.

Presented awards for 30 years of service were James J. Gallavan, Assistant Supervisor, Construction and J. W. Mannifield, Asst. Supervisor, Signs and Lines. 25 Year awards were presented to Anthony M. Russo, Records Supervisor and Arthur Marshall Asst. Supervisor of Landscaping.

NEW BLOOD BANK CHAIRMAN

The Transportation Department's Blood Bank Committee has announced the appointment of Clarence Pell, a Landscape Engineer in the Design Division, as its new chairman. He replaces John Oliveri of the Bridge Design Bureau.

The Blood Bank also announced that it is currently seeking to add to its over 200 members. Any permanent employee is eligible to join.

Blood is given by members on a rotation system and is available for members and their immediate families, including parents whether or not they live with the member.

According to a recent survey, the average cost for blood in Trenton area hospitals is $25 per pint. The American Red Cross has announced that the amount of blood collected falls to the lowest point at this time of year. In the Delaware Valley area, there were 22,005 pints of blood as of June 30. This amount is expected to dwindle to 13,000 by the end of July because of summertime and highway accidents.

Anyone interested in joining the Blood Bank or wanting further information should contact either Mr. Pell, 609-292-3567 or the Department Dispensary.

NEW ORGANIZATIONAL CHART

The new Department of Transportation Organization Chart is included as a supplement to the Newsletter. In future issues, a series of articles will break the chart into segments to discuss the purpose and function of each division and bureau. The first article begins in the next edition and discusses the role of the Commissioner.

CIVIL TECHNOLOGY PROGRAM SEEKS APPLICANTS

Applications are currently being taken for the Civil Technology Program, according to William J. Donahue, Training Supervisor.

The program, which begins in September, is limited to Engineering Aides Highway Inspectors and Draftsmen. It is a tuition free five year course which enables employees in these occupational titles to become eligible for professional engineering positions.

Anyone who is qualified and interested is asked to contact their training representative. Representatives for the Division involved are Frank Chiarello, Design; Harry Ehrenfeld, Planning; Dorland Henderson, Traffic Engineering; Arnold Hodes, Industrial Engineering; Bill Friedman, Materials; Les Taylor, Local Government Aid and Fred Lund, Construction.

LIFE INSURANCE FOR CREDIT UNION MEMBERS

Free life insurance up to $2000 for persons investing before age 55 is currently being offered by the Transportation Department's Credit Union according to its president, John A. Kilpatrick.

After 55, the amount of life insurance decreases, based on age. As an example, Mr. Kilpatrick cited the case of an employee who had $2000 invested before age 55. In the event of his death, the employee's beneficiary would collect $4,000; $2,000 from his investment, and $2,000 from the life insurance.

While there is a limit on life insurance, there is no limit on investments. Currently, over 1400 members have invested in excess of $600,000. The Credit Union paid a four percent dividend in 1966.

With the exception of real estate, the organization is equipped to handle most types of loans. Currently, about half the loans processed are for automobiles; the other half are either personal loans or those using other collateral.

The interest rate for secured loans (loans with collateral equal to the amount borrowed) is 3/4% per month on the unpaid balance. For unsecured loans, the interest charge is one per cent monthly on the unpaid balance. Interest charges are competititive with any other lending institution according to Mr. Kilpatrick.

All Department employees and their immediate families are eligible to join the Credit Union. The maximum loan available is $3,000 with up to 36 months to pay.

For further information, Credit Union hours are 10 a.m. to 1 p.m., Monday, Wednesday and Friday. Phone 609-292-3056 or after hours call Harry Beilinson, Loan Committee Chairman, at home, 609-882-1652.

PLAN DRIVING COURSE

John I. Gleekman, Safety Supervisor, has announced plans for another Driver Improvement Training Course. No date has been set, but those interested should call the Safety Office, 609-292-3180, to place their names on the list.

The course is a one-day eight-hour classroom instruction program approved by the National Safety Council. Latest figures indicate that over 1400 employees have received completion certificates in past courses.

Mr. Gleekman stated that the overall goal of the program is to train all Department personnel through this course.

APPLY FOR SAFETY PROGRAM GRANT

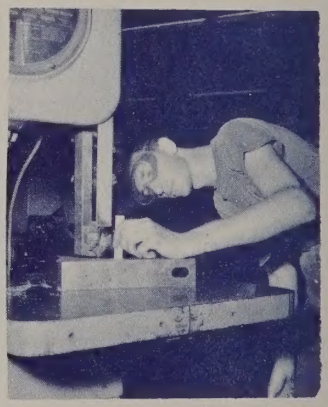
The Transportation Department has submitted its first application for a Highway Safety Program Grant.

The project will consist of a physical inventory of all traffic control devices on 6700 miles of county roadway. It will be conducted by County personnel under the coordination of the Department.

The inventory will pinpoint the location of existing signs and traffic control devices on all County roads to the precise foot. The signs would be inspected to see if they conform to National standards for size, shape, color, and legend.

NEW SAFETY SPECTACLES

Frank Inverso (top left) cuts steel on a shaper while wearing a new type of safety spectacles which have recently been issued on a replacement basis. The new glasses feature a "cup" type side protector which provides protection from foreign articles entering from the top and bottom as well as the side. Steve Krawiec (top right) works on a bridge shaft using the older style which offer only side shield protection. Other eye protection devices shown are the full face mask work by Charles Hill (bottom left) as he grinds a head, and the goggles worn by Romert Strack (bottom right) who is contour cutting on the "Do All" saw. The men are attached to the Maintenance Shop of the Equipment Division.



INSURANCE NEEDED FOR REIMBURSMENT

Employees who are reimbursed for using privately-owned cars on Department business must carry liability insurance of at least $25,000/50,000 personal injury liability and $10,000 property damage, according to current regulations.

Evidence that such insurance is in force must be made available to either a Department head or his appointed agent before authorization can be given.